

## Health and Safety Risk Assessment for Canalside Members' Social Events

Severity rating	Likelihood rating	Risk severity
<b>5</b> Death/permanent disability <b>4</b> Serious injury/long term sickness <b>3</b> Temporary disability – 3-day absence <b>2</b> Required medical attention <b>1</b> Minor injury e.g. bruise, graze	<b>5</b> Will most certainly happen <b>4</b> Highly likely to happen <b>3</b> Possible <b>2</b> Might/less likely <b>1</b> Remote possibility	<b>Factor Risk assessment</b> 16-25 Unacceptable! Requires immediate action. 10-15 A high priority for action 6-9 Medium – do something as soon as possible. 3-5 Low priority – examine the practicality of change 1-2 Low risk – no further action required

Hazard	Who could be harmed	Severity	Likelihood	Severity x Likelihood = Risk Severity	Control Measures Required (does the risk need to be managed)	Actions Required (tasks, duties)	By Whom?	When?	√ when done
Unused machinery around the farm – cuts, injury etc from playing on or with machinery	Children	2	2	4	Check for, remove or prevent access to major hazards	<ul style="list-style-type: none"> <li>• <b>Site check</b> – unused machinery put away</li> </ul>	Socials team	At start of event	
					Raise children's & adults' awareness of the hazards.	<ul style="list-style-type: none"> <li>• <b>Safety guidelines</b> issued to adult to share with child(ren)</li> </ul>	Administrator (Ali)/Socials team	Before & during event	
					Provide first aid provision	<ul style="list-style-type: none"> <li>• <b>First aider on site</b> (staff or volunteer member)</li> <li>• <b>First aid kit</b> on site</li> </ul>	First aider	During event	
Compost heap	Children	2	2	4	Raise children's & adults' awareness of the hazards.	<ul style="list-style-type: none"> <li>• <b>Safety guidelines</b> as above</li> </ul>	Administrator (Ali)/Socials team	Before & during event	
Hand tools – injury from handling them	Children & Adults (C&A)	2	3	6	Check for, remove or prevent access to major hazards	<ul style="list-style-type: none"> <li>• <b>Site check</b> – put tools away in shed</li> </ul>	Socials team	At start of event	
					Raise children's & adults' awareness of the hazards.	<ul style="list-style-type: none"> <li>• <b>Safety guidelines</b> as above</li> </ul>	Administrator (Ali)/Socials team	Before & during event	
Ditches – drowning	C&A	5	1	5	Raise children's & adults' awareness of the hazards.	<ul style="list-style-type: none"> <li>• <b>Safety guidelines</b> as above</li> </ul>	Administrator (Ali)/Socials team	Before & during event	

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Control of Substances Hazardous to Health (CoSHH)	C&A	4	1	4	Raise children's & adults' awareness of the hazards.	<ul style="list-style-type: none"> <li>• <b>Safety guidelines</b> as above</li> </ul>	Administrator (Ali)/Socials team	Before & during event	
Collection space store/behind compost toilet – leisure batteries / inverter – electric shock	C&A	3	1	3	Raise children's & adults' awareness of the hazards.	<ul style="list-style-type: none"> <li>• <b>Safety guidelines</b> as above</li> </ul>	Administrator (Ali)/Socials team	Before & during event	
Collection space – trapped fingers in storage chests	Children	2	1	2	Raise children's & adults' awareness of the hazards.	<ul style="list-style-type: none"> <li>• <b>Safety guidelines</b> as above</li> </ul>	Administrator (Ali)/Socials team	Before & during event	
Compost toilet – potential contact with bio hazard objects (faeces)	C&A	2	2	4	Provide sanitary conditions and full instructions in sanitary/safe use	<ul style="list-style-type: none"> <li>• Clean running water and soap provided at hand wash station</li> <li>• Instructions on proper use – written sign on wall</li> </ul>	Socials team	At start of event	
					Raise children's & adults' awareness of the hazards.	<ul style="list-style-type: none"> <li>• <b>Safety guidelines</b> as above</li> </ul>	Administrator (Ali)/Socials team	Before & during event	
Insect/plant stings & allergic reactions	C&A	3	2	6	Raise children's & adults' awareness of the hazards.	<ul style="list-style-type: none"> <li>• <b>Safety guidelines</b> as above</li> <li>• Advice to wear long sleeves</li> </ul>	Administrator (Ali)/Socials team	Before & during event	

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Lost children	Children	5	1	5	Parents/carers to supervise and oversee their children	<ul style="list-style-type: none"> <li>Ask parents/carers to supervise their children throughout event and take responsibility for their safety</li> </ul>	Socials team	During event	
Unknown people on site – abduction	Children	5	1	5	Parents/carers to supervise and oversee their children	<ul style="list-style-type: none"> <li>Ask parents/carers to supervise their children throughout event and take responsibility for their safety</li> </ul>	Socials team	During event	
Cars – being run over	C&A	5	1	5	Raise children's & adults' awareness of the hazards.	<ul style="list-style-type: none"> <li><b>Safety guidelines</b> as above</li> </ul>	Socials team	During event	
Farm vehicles – being run over	C&A	5	1	5	Raise children's & adults' awareness of the hazards.	<ul style="list-style-type: none"> <li><b>Safety guidelines</b> as above</li> </ul>	Administrator (Ali)/Socials team	Before & during event	
					No farm vehicles moving in visit area where possible; essential movement done in low ratio	<ul style="list-style-type: none"> <li>Inform Canalside and Leasowe Farm workers before event</li> </ul>			
Dogs – attack/injure children	C&A	4	1	4	Any dogs in social area kept on lead	<ul style="list-style-type: none"> <li>Remind members of “dogs on leads” policy during social events</li> </ul>	Administrator	Prior to event	
Weeds – thistles, nettles: prickles and stings	C&A	1	3	3	Raise awareness of the hazards	<ul style="list-style-type: none"> <li><b>Advice</b> to wear long sleeves</li> <li><b>Advice</b> to wear sturdy boots</li> </ul>	Socials team	Prior to & during event	
Muddy, uneven footpaths and surfaces – slips, trips and falls	C&A	2	2	4	Raise awareness of the hazards	<ul style="list-style-type: none"> <li><b>Safety guidelines</b> as above</li> <li><b>Warning in weekly update</b> email through winter</li> </ul>	Administrator (Ali)/Socials team	Before & during event	

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Burns from camp fire	C&A	2	2	4	Raise children's & adults' awareness of the hazards Ensure fire has obstacles around it	<ul style="list-style-type: none"> <li>• <b>Safety guidelines</b> as above</li> <li>• Place straw bales and benches to create obstructions that prevent accidental walking into fire</li> </ul>	Administrator (Ali)/Socials team	Before & during event	
Fire or other emergency site-wide emergency	C&A	4	1	4	Provide relevant safety equipment and emergency procedures	<ul style="list-style-type: none"> <li>• The Fire assembly point is at the main entrance to the farm (inside the front gate, away from the road)</li> <li>• In the event of a fire, members will be advised on procedures by staff member</li> </ul>	Socials team	During event	
Weather – being outside in sunshine / cold weather may lead to sunburn, sunstroke or dehydration / hypothermia	C&A	3	2	6	Members being prepared for weather	<ul style="list-style-type: none"> <li>• Members informed beforehand of the need to wear sensible outdoor clothing and sun protection including hats and sun cream and/or warm clothing as appropriate</li> </ul>	Administrator	Prior to event	
					Reduce exposure to acceptable limits	<ul style="list-style-type: none"> <li>• Ensure there is an adequate supply of water to prevent dehydration and that everyone is encouraged to take rests and hot/cold drinks. Provide shaded rest area in the pole barn</li> </ul>	Socials team	During event	

This version dated: 18<sup>th</sup> February 2020  
Agreed by: Canalside steering committee and staff team