

Health and Safety Risk Assessment for Canalside Members' Social Events

Severity rating	Likelihood rating	Risk severity
5 Death/permanent disability 4 Serious injury/long term sickness 3 Temporary disability – 3-day absence 2 Required medical attention 1 Minor injury e.g. bruise, graze	5 Will most certainly happen 4 Highly likely to happen 3 Possible 2 Might/less likely 1 Remote possibility	Factor Risk assessment 16-25 Unacceptable! Requires immediate action. 10-15 A high priority for action 6-9 Medium – do something as soon as possible. 3-5 Low priority – examine the practicality of change 1-2 Low risk – no further action required

Hazard	Who could be harmed	Severity	Likelihood	Severity x Likelihood = Risk Severity	Control Measures Required (does the risk need to be managed)	Actions Required (tasks, duties)	By Whom?	When?	✓ when done
Unused machinery around the farm – cuts, injury etc from playing on or with machinery	Children	2	2	4	Check for, remove or prevent access to major hazards	<ul style="list-style-type: none"> • Site check – unused machinery put away 	Socials team	At start of event	
					Raise children's & adults' awareness of the hazards.	<ul style="list-style-type: none"> • Safety guidelines issued to adult to share with child(ren) 	Administrator (Ali)/Socials team	Before & during event	
					Provide first aid provision	<ul style="list-style-type: none"> • First aider on site (staff or volunteer member) • First aid kit on site 	First aider	During event	
Compost heap	Children	2	2	4	Raise children's & adults' awareness of the hazards.	<ul style="list-style-type: none"> • Safety guidelines as above 	Administrator (Ali)/Socials team	Before & during event	
Hand tools – injury from handling them	Children & Adults (C&A)	2	3	6	Check for, remove or prevent access to major hazards	<ul style="list-style-type: none"> • Site check – put tools away in shed 	Socials team	At start of event	
					Raise children's & adults' awareness of the hazards.	<ul style="list-style-type: none"> • Safety guidelines as above 	Administrator (Ali)/Socials team	Before & during event	
Ditches – drowning	C&A	5	1	5	Raise children's & adults' awareness of the hazards.	<ul style="list-style-type: none"> • Safety guidelines as above 	Administrator (Ali)/Socials team	Before & during event	

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Control of Substances Hazardous to Health (CoSHH)	C&A	4	1	4	Raise children's & adults' awareness of the hazards.	<ul style="list-style-type: none"> • Safety guidelines as above 	Administrator (Ali)/Socials team	Before & during event	
Collection space store/behind compost toilet – leisure batteries / inverter – electric shock	C&A	3	1	3	Raise children's & adults' awareness of the hazards.	<ul style="list-style-type: none"> • Safety guidelines as above 	Administrator (Ali)/Socials team	Before & during event	
Collection space – trapped fingers in storage chests	Children	2	1	2	Raise children's & adults' awareness of the hazards.	<ul style="list-style-type: none"> • Safety guidelines as above 	Administrator (Ali)/Socials team	Before & during event	
Compost toilet – potential contact with bio hazard objects (faeces)	C&A	2	2	4	Provide sanitary conditions and full instructions in sanitary/safe use	<ul style="list-style-type: none"> • Clean running water and soap provided at hand wash station • Instructions on proper use – written sign on wall 	Socials team	At start of event	
					Raise children's & adults' awareness of the hazards.	<ul style="list-style-type: none"> • Safety guidelines as above 	Administrator (Ali)/Socials team	Before & during event	
Insect/plant stings & allergic reactions	C&A	3	2	6	Raise children's & adults' awareness of the hazards.	<ul style="list-style-type: none"> • Safety guidelines as above • Advice to wear long sleeves 	Administrator (Ali)/Socials team	Before & during event	

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Lost children	Children	5	1	5	Parents/carers to supervise and oversee their children	<ul style="list-style-type: none"> Ask parents/carers to supervise their children throughout event and take responsibility for their safety 	Socials team	During event	
Unknown people on site – abduction	Children	5	1	5	Parents/carers to supervise and oversee their children	<ul style="list-style-type: none"> Ask parents/carers to supervise their children throughout event and take responsibility for their safety 	Socials team	During event	
Cars – being run over	C&A	5	1	5	Raise children's & adults' awareness of the hazards.	<ul style="list-style-type: none"> Safety guidelines as above 	Socials team	During event	
Farm vehicles – being run over	C&A	5	1	5	Raise children's & adults' awareness of the hazards.	<ul style="list-style-type: none"> Safety guidelines as above Inform Canalside and Leasowe Farm workers before event 	Administrator (Ali)/Socials team	Before & during event	
					No farm vehicles moving in visit area where possible; essential movement done in low ratio				
Dogs – attack/injure children	C&A	4	1	4	Any dogs in social area kept on lead	<ul style="list-style-type: none"> Remind members of “dogs on leads” policy during social events 	Administrator	Prior to event	
Weeds – thistles, nettles: prickles and stings	C&A	1	3	3	Raise awareness of the hazards	<ul style="list-style-type: none"> Advice to wear long sleeves Advice to wear sturdy boots 	Socials team	Prior to & during event	
Muddy, uneven footpaths and surfaces – slips, trips and falls	C&A	2	2	4	Raise awareness of the hazards	<ul style="list-style-type: none"> Safety guidelines as above Sign in car park: 'caution: uneven ground' 	Administrator (Ali)/Socials team	Before & during event	

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Burns from camp fire	C&A	2	2	4	Raise children's & adults' awareness of the hazards Ensure fire has obstacles around it	<ul style="list-style-type: none"> • Safety guidelines as above • Place straw bales and benches to create obstructions that prevent accidental walking into fire 	Administrator (Ali)/Socials team	Before & during event	
Fire or other emergency site-wide emergency	C&A	4	1	4	Provide relevant safety equipment and emergency procedures	<ul style="list-style-type: none"> • The Fire assembly point is at the main entrance to the farm (inside the front gate, away from the road) • In the event of a fire, members will be advised on procedures by staff member 	Socials team	During event	
Weather – being outside in sunshine / cold weather may lead to sunburn, sunstroke or dehydration / hypothermia	C&A	3	2	6	Members being prepared for weather	<ul style="list-style-type: none"> • Members informed beforehand of the need to wear sensible outdoor clothing and sun protection including hats and sun cream and/or warm clothing as appropriate 	Administrator	Prior to event	
					Reduce exposure to acceptable limits	<ul style="list-style-type: none"> • Ensure there is an adequate supply of water to prevent dehydration and that everyone is encouraged to take rests and hot/cold drinks. Provide shaded rest area in the pole barn 	Socials team	During event	

This version dated: 18th June 2018
Agreed by: Canalside steering group and staff team